

ESDM Parent Coaching Certification Plan

Phase	Activity	Evaluation	Timeline
Application	Apply for supervision at link: <u>Parent Coaching Certification Request Form</u> Or by contacting <u>esdmtraining@ucdmc.ucdavis.edu</u> to receive link by email.	Workshop Eligibility Criteria To participate, applicants must meet the following requirements: • Hold certification in ESDM Direct Intervention for 6+ months. • Begin certification in ESDM Parent Coaching within 2 years of completing the ESDM Parent Coaching Workshop <i>(An exception applies for participants who completed the workshop after January 1, 2020 through December 2025)</i> • Complete certification in ESDM Parent Coaching within 14 months • Actively coach a minimum of 3 or more families during the certification period to avoid delays in certification completion.	Minimum of 6 months after meeting ESDM certification. Certification Date: _____

		• Parent (or legal guardian) written consent to share coaching session videos • Demonstrate language proficiency matched to trainer's language competency, sufficient to conduct certification sessions with an ESDM trainer and to submit translated written and video materials h for review.	
Step One: Practice Submission	Required Materials for Certification Submission • One completed ESDM Curriculum Checklist • Five family-centered written objectives, each accompanied by corresponding teaching steps (<i>Objectives and steps should be clearly informed by data from the Curriculum Checklist</i>) • One 30-minute video of the practitioner coaching a family that should include the topic selection for the session; 1–2 activities involving parent-child practice; and reflection with the parent following each round of practice • Self-coded fidelity scoring of the video using the ESDM Coaching Fidelity Rating Tool	The trainer will schedule a video conference with the trainee to provide feedback within 4 weeks of receiving submitted practice materials • The submitted 30-minute coaching video will be scored using the ESDM Coaching Fidelity Rating Tool • If the video receives scores of '3' or '4' across all items (i.e., no '1' or '2' scores), it may be counted toward fulfillment of the later certification requirement for one full 60-minute video • In such cases, the trainee will only need to submit an additional 30-minute video during the later step to	Must be sent within a maximum of 3 months after acceptance and being assigned to Trainer. Due Date:_____

	- Self-coded fidelity scores should be '3' or '4' where possible - If any scores fall below '3', include written feedback beside those scores outlining next steps for improvement - Scored data sheet documenting the teaching steps (per family-centered goal) implemented during the coaching session video	complete the full 60-minute requirement Videos with any '1' or '2' scores will not count toward certification and must be improved and resubmitted before proceeding to Step Two.	
Step Two: Official Submission	Required Materials for Certification Submission - One completed ESDM Curriculum Checklist - Family-centered written objectives (minimum of 10 goals across 5 domains, each accompanied by corresponding teaching steps with 5 to be randomly selected for review <i>(Objectives and steps should be clearly informed by data from the Curriculum Checklist)*</i> - One 60-minute video of the practitioner coaching a family, demonstrating use of the Coach's Session Plan <i>(The selected session should clearly reflect coaching language and actions that meet fidelity standards)</i> - Self-coded fidelity scoring of the video using the ESDM Coaching Fidelity Rating Tool	The trainer will schedule a video conference with the trainee to provide feedback within 4 weeks of receiving submitted practice materials - The submitted 60-minute coaching video will be scored using the ESDM Coaching Fidelity Rating Tool Only videos with fidelity scores of '3' or '4' across all rated items will be accepted toward certification Videos with any scores of '1' or '2' will not qualify, and must be improved and resubmitted before the trainee can proceed to Step Three	Maximum of 3 months after completing Step One of Action Plan. Due Date:_____ <i>*If all objectives in steps 1 and 2 (15 total) meet fidelity, then additional objectives and a curriculum checklist are not required in the Step 3 submission.</i>

	• Self-coded fidelity scores should be ‘3’ or ‘4’ • Scored data sheet documenting the teaching steps (per family-centered goal) implemented during the coaching session video		
Step Three: Official Submission	Required Materials for Certification Submission • One completed ESDM Curriculum Checklist • Family-centered written objectives, (minimum of 10 goals across 5 domains, each accompanied by corresponding teaching steps <i>(Objectives and steps should be clearly informed by data from the Curriculum Checklist)*</i>) • One 60-minute video of the practitioner coaching a family, demonstrating use of the Coach’s Session Plan <i>(The selected session should clearly reflect coaching language and actions that meet fidelity standards)</i> • Self-coded fidelity scoring of the video using the ESDM Coaching Fidelity Rating Tool • Self-coded fidelity scores should be ‘3’ or ‘4’ • Scored data sheet documenting the teaching steps (per family-centered goal) implemented during the coaching session video	The trainer will schedule a video conference with the trainee to provide feedback within 4 weeks of receiving submitted practice materials • The submitted 60-minute coaching video will be scored using the ESDM Coaching Fidelity Rating Tool • Only videos with fidelity scores of ‘3’ or ‘4’ across all rated items will be accepted toward certification • Videos with any scores of ‘1’ or ‘2’ will not qualify, and must be improved and resubmitted before the trainee can complete Step Three	Maximum of 3 months after completing Step Two of Action Plan. <i>*Only required if fidelity is not met in steps 1 and 2.</i>

Parent Coach Certification	If the practitioner has achieved the ESDM fidelity standards on paperwork and video materials as required, P-ESDM Certification has been met. ESDM Training Program Staff will send your certificate and add your name to list of certified P-ESDM Providers on the ESDM Training Program website. If the practitioner has NOT achieved the ESDM fidelity standards as required, there may be an option to re-submit materials at an additional charge. This is at the discretion of the ESDM Training Program.
Certification Pause Policy	Practitioners may request a temporary pause in their certification timeline due to personal, professional, or clinical circumstances. To maintain fairness and momentum: • Pauses must be requested in writing and approved by the ESDM Training Program • The maximum pause duration is 3 consecutive months • Practitioners may only pause once during the 14-month certification period • Upon resuming, practitioners must: ○ Reconfirm active caseload eligibility ○ Submit an updated coaching plan if needed or requested by the ESDM trainer to avoid further delay • Extensions beyond the 14 months will only be considered for exceptional, documented cases

	• Active communication around submissions and timelines must be maintained throughout the certification process. Lapses in communication of 1 month or more (including 2 or more email notifications to trainee from trainer and or the ESDM training program) may result in termination of the certification process.
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